



Provincial Job Description

TITLE:
(016) Emergency Medical Responder

PAY BAND:
11

FOR FACILITY USE:

SUMMARY OF DUTIES:

Provides pre-hospital care for patients including assessing, patient care, transferring and transporting.

QUALIFICATIONS:

- ◆ **Grade 10 plus**
 - ◆ **Emergency Medical Responder Certificate**
 - ◆ **CPR Level C certificate**
 - ◆ **First Aid certificate**
 - ◆ **Licensing Exam to become registered with the Saskatchewan College of Paramedics**

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ **Interpersonal skills**
- ◆ **Communication skills**
- ◆ **Valid Class 4 driver's license**
- ◆ **Ability to communicate in a cross-cultural setting**
- ◆ **Basic computer skills**

EXPERIENCE:

- ◆ **Previous: No previous experience.**

KEY ACTIVITIES:

A. Patient Care

- ◆ Assists Emergency Medical Services personnel.
- ◆ Assesses patient; obtains patient health information.
- ◆ Obtains baseline vital signs (e.g., blood pressure, pulse, pupils, skin colour, temperature).
- ◆ Documents assessments, treatments and/or care.
- ◆ Immobilizes patient (e.g., C-spine, backboard).
- ◆ Lifts and moves patients.
- ◆ Administers oxygen and other medications as per protocol.
- ◆ Applies/assists with treatment as per protocol.

B. Patient Transport

- ◆ Transports patients to health facilities.
- ◆ Communicates with dispatch.

C. Related Key Work Activities

- ◆ Checks fluid levels and lights of unit.
- ◆ Checks operation of communication equipment.
- ◆ Washes and disinfects unit, inside and out.
- ◆ Keeps trip sheet current.
- ◆ Re-stocks medical and triage/trauma supplies/equipment in units.
- ◆ Performs general housekeeping duties in EMS base/work area and garage.
- ◆ May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: January 15, 2025